NYSRTA FRIENDLY SERVICE REPORT

Annual Report

REPORT from KEY WORKER

Name _______________________

County/ Unit _______________________

Jan. 1, ______ through Dec. 31, _______

1. Number of visits made

2. Number of telephone calls completed

3. Number of e-mails sent

4. Number of cards sent

5. Number of gifts and/or birthday celebrations for shut-ins and 90 year-olds

6. Recognition of 80-yr.olds

7. Total amount spent for Friendly Service activities

COMPLETE and SEND TO _________________________ by Feb. 1, _______