

## **RESPONSIBILITIES OF THE HEALTH CARE COMMITTEE**

Bylaws: ARTICLE X, Section 8

Coordinator – Appointed by the President

The committee shall consist of a Coordinator and ten Zone Health Care Coordinators.

## **RESPONSIBILITIES OF THE ASSOCIATION HEALTH CARE COORDINATOR**

The Association Health Care Coordinator will provide overall leadership to the Health Care Committee as follows:

- a. Maintain regular contact with the Zone Chairs.
- b. Supply health and related legislation as well as ongoing programs to Zone Coordinators.
- c. Report periodically to the NYSRTA Executive Board and annually to the Annual Convention.
- d. Write health reports for *YORK STATE*.
- e. Establish and maintain contact with health and social service agencies with the aging network, social agencies, and AARP to identify mutual areas of cooperation and collaboration.
- f. Attend meetings, conferences, and workshops as requested by the Executive Board.

Revised March 2009

What may seem like wasted space in this spot is intended to provide integrity to the material on the pages following.

## **RESPONSIBILITIES OF THE ZONE HEALTH CARE COORDINATOR**

- a. Serve as the liaison between the Association Health Care Coordinator and Unit Health Care Coordinators.
- b. Establish contact with health and social service agencies within the Zone.
- c. Keep informed about current health problems through contact with Friendly Service, and State and Federal Legislation Chairs.
- d. Urge Unit chairs to be in contact with HIICAP, AARP, and the Department for the Aging to be aware of health fairs, walking clubs, Staying Healthy after 55 programs and other educational seminars. Coordinate publicity for these health programs.
- e. Attend the NYSRTA Annual Convention, if possible, to meet with the Health Care Committee.
- f. Write articles in the Zone newsletter regarding health issues.

## **RESPONSIBILITIES OF THE UNIT HEALTH CARE COORDINATOR**

- a. Provide information to the unit about Medicare, Medicaid, supplemental insurance, long term care, health care and disease prevention.
- b. Stay informed about health related issues by keeping in contact with the Unit chairs of Friendly Service, State and Federal Legislation.
- c. Establish contact with local HIICAP, AARP, and Department for the Aging to report on programs available within these organizations.
- d. Promote, publicize, and act as a resource by providing speakers or programs for the Unit.
- e. Publicize the work of the Health Care Committee with articles in unit newsletters.